

Department of Engineering/Road Management
Dan Gaillet, P.E., County Engineer/ Road Manager

3137 South Liberty Street, Canton, MS 39046
Office (601) 855-5670 FAX (601) 859-5857

MEMORANDUM

June 12, 2017

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
David Bishop, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Dan Gaillet, P.E. *Dle*
County Engineer and Road Manager

Re: State Aid Projects

Mr. Jim Hust, P.E., State Aid Engineer has been requested by the Office of State Aid Road Construction to produce some additional paperwork to close out the following projects:

- Dobson Avenue - Theobald Construction – LSBP-45(9)
- Moss Road - Dirt Works, Inc. – LSBP-45(10)
- Gus Green Road - Coleman Construction Company – LSBP-45(11)
- Cane Creek Road - W.S. Construction Company – LSBP-45(12)

Therefore, it is recommended by the Engineering Department that the hourly task order be increased \$4,500 from \$12,000 to \$16,500.

Task Order

Task Order No. 16-05

Additional Pages Attached 2

Task Order to the General Services Agreement Between
Board of Supervisors of Madison County, Mississippi and H1 Services, LLC

This Task Order to the General Services Agreement (the "Agreement") between the Board of Supervisors of Madison County, Mississippi ("County") and H1 Services, LLC ("Engineer") is a part of and is subject to all the terms and conditions of the Agreement unless specifically provided otherwise herein.

1. Project Name: LSBP-45(9), LSBP-45(10), LSBP-45(11), & LSBP-45(12)
2. Project Number: LSBP-45(9), LSBP-45(10), LSBP-45(11), & LSBP-45(12)
3. Project Manager: for County: Dan Gaillet for Engineer: Jim Hust
4. Method of Compensation: X Per Exhibit "A" to the Agreement
 Other (Attach)
5. Task Order Allowable Cost (attach additional pages if necessary): Hourly, to be determined. **The estimated budget is increased from \$12,000 to \$16,500.**
6. Scope of Work (Describe, attach additional pages if necessary): **See Exhibit I**
7. Schedule of Performance (attach additional pages if necessary): The effective date of this task order is December 30, 2016 through Project Closeout.
8. Approved Subconsultants (list, if any): **None**

Accepted and approved by County and Engineer as of the last date of execution below.

Board of Supervisors of Madison County, MS

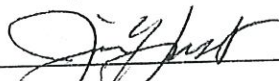
Date: _____

By: _____

Dan Gaillet, County Engineer

H1 Services, LLC

Date: 05/26/17

By:  _____

Jim Hust, P. E., Madison County State Aid Engineer

Exhibit 1
Madison County, Mississippi
LSBP-45(9), LSBP-45(10), LSBP-45(11), & LSBP-45(12)
Scope of Work

On January 4, 2016, the Madison County Board of Supervisors selected Jim Hust, P. E. to serve as State Aid and LSBP Engineer. Following this selection, Madison County has been unable to negotiate a transition agreement with Rudy M. Warnock, Jr., P. E. of Warnock & Associates, LLC., due to litigation by Warnock. This situation has allowed seven (7) construction contracts to remain active and has prevented State Aid from closing out these projects and the contractors are unable to collect timely payment for the work that has been completed.

For these reasons, and so that the work may be closed out and final payment made to the contractors, Mr. Hust will be recognized by the Office of State Aid Road Construction and Madison County (see attached letter dated December 30, 2016) as the engineer of record for these projects, LSBP-45(9) – Dobson Avenue, LSBP-45(10) – Moss Road, LSBP-45(11) – Gus Green Road, and LSBP-45(12) – Cane Creek Road, from this point through it's completion. As such he is directed to assume responsibility for the contract closeout including preparation of estimates and other services normally defined in the state aid engineer's contract. Obviously, Mr. Hust will not have the necessary documentation to close out the projects, but the Office of State Aid Road Construction will make files available to Mr. Hust to support and facilitate this work.

Achieving Final Acceptance prior to close out by State Aid requires substantial efforts beyond expectations in the initial budget. The following documents were required to satisfy final acceptance for the projects:

- 1. Gradation, PI, proctor and densities on borrow***
- 2. Gradation, PI, on granular material***
- 3. Gradation on Crushed Stone***
- 4. Concrete Mix Design***
- 5. Job control sample on coarse and fine aggregates***
- 6. Concrete cylinder breaks***
- 7. Job control sample on cement-Not Found***
- 8. Final Pile Records***
- 9. Cement certification A or B***
- 10. Reports of Materials Shipped by Certificate for reinforcing steel***
- 11. Reports of Materials Shipped by Certificate for right of way markers***
- 12. Manufacturer's certificate on seeding***
- 13. Plant inspector's report for rip rap***
- 14. Manufacturer's certification on geotextile fabric***

The following documents are required in support of project close out for the projects:

- *Certificate of Completion*
- *Source of Supply*
- *Over/Under Statements*
- *Contract Time Data*
- *P-1a Report*
- *Final Plans*
- *Contractor's Estimate Final*
- *Engineering Estimate Final*
- *Construction Change Request*

Some of these documents were found in the files recovered by Madison County, but many had to be obtained from other sources, or had to be developed.

Completion of this Final Acceptance and close out of these projects will allow Madison County and State Aid to compensate these five contractors for work accomplished between 2012 to 2016.